

**Collegiate Academy for Mathematics and Personal Awareness Charter School**

**Regular Board Meeting Minutes**

**February 8, 2014**

A meeting of the Board of Trustees of CAMPA Charter School was held on February 8, 2014 at Bethlehem Baptist Church. The meeting began at 9:42 AM.

The following members of the Board were present: Dr. Daryl Rock, Viola Abbott, Larry Hughes, Julia McDonald, Michele Weekes, Rana Khan, Joan Ramsey, Lois Bennett, Dr. Afrah Richmond, Deborah Knight. JoAnn Challenger was a Notified Absence. Jeanne Lopez was not a Notified Absence.

Minutes from the Previous Meeting

**VOTED:**

To approve the minutes of the last Board meeting held on January 8, 2014, in the form previously circulated.

**VOTED:**

To approve the agenda for today's meeting.

Dr. Rock suggested for future meetings, reports made by committees and /or task force should submit a written report.

**Personnel Task Force**

Viola Abbott reported that interviews with five candidates for principal were set for February 10<sup>th</sup> and 11<sup>th</sup> at the Charter Center.

**Fiscal Committee**

Report was held until Treasurer's Report

**Education Committee**

No Report

**Recruitment Task Force**

Michele Weekes reported that the task force has been working on a logo, banner, application and postcards to recruit students. The committee plans to be at the church to receive applications on **Mondays and Wednesdays from 10 – 12 PM and Saturdays, 10 – 1 PM.**

**VOTED:**

To approve payment of \$510 for three banners and 2,000 postcards.

**Facilities Task Force**

Rana Khan reported that the church has received two sample leases to help them write a lease for CAMPA. Ms. Khan stated that she will have a contractor come look at the modules in order to let us and the church know what work has to be done to have the modules ready for our school to open.

**Treasurer's Report**

Larry Hughes, treasurer reported that savings and checking account has been opened at Chase Bank for the Collegiate Academy for Mathematics and Personal Awareness. The signers on the accounts are Daryl Rock, Viola Abbott, Larry Hughes, and Deborah Knight. The first check from the account will be paid to IRS with our application to receive our 501C3 tax exempt status. The fee is \$50.00.

Arthur J. Gallagher insurance brokerage firm has established our Directors of Officers Insurance, Employment Liability Insurance and Fiduciary Coverage with the insurance company, Scottsdale Insurance. Our policy provides the board with one million dollar coverage. Our policy went effect on January 10, 2014. The cost of coverage is \$2,400. Our first payment is for the amount of \$1,075 and then there will be three remaining payments of \$442.00.

The **CSP Grant** is almost complete. Valerie Kowaloski in Albany has stated that once our budget is approved, she can issue a letter saying we will get a CSP Grant. This letter can help us get a bridge loan.

The Charter School Business Management Group made a presentation on the services, they can provide for CAMPA (Karen Daniels, President/CEO and Lori Clement, Manager of Growth Initiatives).

**VOTED:**

To accept the Start-up Services provided by Charter School Business Management Group for the \$30,000.

There being no further business to be transacted and upon motion duly made, seconded and approved, the meeting adjourned at **12:37 PM.**

Respectfully Submitted,

Deborah Knight, Secretary

