

Collegiate Academy of Mathematics and Personal Awareness Charter School

Board Meeting Minutes

January 11, 2014

The first official meeting of the Board of Trustees of CAMPA Charter School was held on January 11, 2014 at 9:30 AM, at Bethlehem Baptist Church.

The following members of the Board were present: Daryl Rock, Viola Abbott, Larry Hughes, Julia McDonald, JoAnne Challenger, Michele Weekes, Rana Khan, Joan Ramsey and Deborah Knight. Lori Bennett was a notified a Notified Absence. Jeanne Lopez, Esq. was not a Notified Absence.

The New York State Provisional Charter with the raised seal for CAMPA was presented to the Board.

By-Laws

The CAMPA Charter School By-Laws were reviewed.

VOTED:

To approved the By-laws for the CAMPA Charter School.

Vacancy on Trustee Board

VOTED:

To approve a new member, Afrah Richmond, to fill the vacancy on the Board.

Rules of Order – Document I

After a brief discussion

VOTED:

To approve Robert's Rules of Order as a guideline for conducting our Board meetings.

Code of Ethics – Document II, Attachment 5C in our proposal

VOTED:

To approve the Code of Ethics in CAMPA's Proposal. This requires the Board to comply with the code of ethics for the School, during the entirety of his/her tenure on the Board.

Appointment of Officers

RESOLVED, that each of the following persons be appointed as **officers** to serve in the position named until his or her successor has been duly chosen and qualified, or until such trustee's earlier incapacity, resignation or removal:

Name	Position
Daryl Rock	Chair/President
Viola Q. Abbott	Co-Chair
Deborah Knight	Secretary
Larry Hughes	Treasurer

Formation of Standing Committees

RESOLVED that the following individuals shall be appointed to serve on the **Executive Committee** of the Board, each to serve until his or her successor has been duly chosen and qualified or until such individual's earlier incapacity, resignation or removal:

Name	Position
Viola Q. Abbott	Chair
Daryl Rock	Committee Member
Larry Hughes	Committee Member
Deborah Knight	Committee Member
Rana Khan	Committee Member
Lori Bennett	Committee Member

FURTHER RESOLVED, that the following individuals shall be appointed to serve on the **Finance Committee** of the Board, each to serve until his or her successor has been duly chosen and qualified or until such individual's earlier incapacity, resignation or removal:

Name	Position
Larry Hughes	Chair
Julia Mc Donald	Committee Member
Daryl Rock	Committee Member

FURTHER RESOLVED, that the following individuals shall be appointed to serve on the **Education Committee** on the Board, each to serve until his her successor has been duly chosen and qualified or until such individual's earlier incapacity, resignation or removal:

Name	Position
Lori Bennett	Chair
Michele Weekes	Committee Member
Deborah Knight	Committee Member
Joan Ramsey	Committee Member
Afrah Richmond	Committee Member

FURTHER RESOLVED, that the following individual shall be appointed to serve on the **Compliance Committee** of the Board, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, resignation or removal:

Name	Position
Jeanne Lopez, Esq.	Chair
Larry Hughes	Committee Member
Julia McDonald	Committee Member
Rana Khan	Committee Member

Formation of Task Forces

RESOLVED, that the following individuals shall be appointed to serve on the **Recruitment, Marketing, and Community Task Force**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, resignation or removal:

Joan Ramsey, JoAnne Challenger, Michele Weekes, Julia McDonald

FURTHER RESOLVED, that the following individuals shall be appointed on the **Personnel Task Force**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, resignation or removal:

Daryl Rock, Lori Bennett, Viola Q. Abbott, Deborah Knight

FURTHER RESOLVED, that the following individual shall be appointed on the **Resource Development Task Force**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, resignation or removal:

JoAnne Challenger, Lori Bennett, Larry Hughes, Michele Weekes, Julia McDonald, Viola Q. Abbott

FURTHER RESOLVED, that the following individuals shall be appointed on the **Technology Task Force**, each to serve until his or her successor has been duly chosen and qualified or until such individual's earlier incapacity, resignation or removal:

Rana Khan, JoAnne Challenger

FURTHER RESOLVED, that the following individuals shall be appointed to serve on the **Facilities Task Force**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, resignation or removal:

Daryl Rock, Viola Q. Abbott, Deborah Knight, Lori Bennett, Rana Khan

CSP Grant

Larry Hughes led a discussion about the process and cost (\$850 for 501C3 and \$650, for government fees) for applying for CSP Grant and retaining a consultant to write the grant.

VOTED:

To approve a \$4,000 payment to Phillip Leconte to write the CSP Grant.

VOTED:

To approve a \$3,000 payment to the Charter Center for workshops that will support the task forces as they prepare to open CAMPA for September, 2014.

Approval of Board Schedule

RESOLVED, that the following dates for Board meetings are hereby approved to **Every Second Saturday** of each month (subject to change as provided in the By-laws):

January 11, 2014

February 8, 2014

March 8, 2014

April 12, 2014

May 10, 2014

June 14, 2014

July 12, 2014

August 9, 2014

September 13, 2014

October 11, 2014

November 8, 2014

December 13, 2014

There being no further business to be transacted and upon motion duly made, seconded and approved, the meeting was adjourned at 11:40 AM.

Respectfully submitted,

Deborah I. Knight

