

**CAMPA CHARTER SCHOOL**  
**1962-84 LINDEN BLVD.**  
**BROOKLYN, NEW YORK 11207**  
[www.campacharter.org](http://www.campacharter.org)

**Regular Board Meeting Minutes**  
**October 18, 2014**

The meeting for the Board of Trustees for CAMPA Charter School was held on Saturday, October 18, 2014. The meeting began at 9:50 AM.

Board members present were:

Daryl Rock	JoAnne Challenger
Viola Abbott	Michele Weekes
Larry Hughes	Deborah Knight

Joan Ramsey and Julia McDonald had notified absences. Jeanne Lopez, Afrah Richmond, Rana Khan, and Lori Bennett were not notified absences.

The minutes for the August 30<sup>th</sup> meeting were approved and accepted. The agenda for October<sup>th</sup> meeting was approved and accepted.

**Old Business** - none

**New Business**

Based on information given by David Frank from the Charter School Center, it was suggested that CAMPA ask for space from the DOE. If they cannot find space in a DOE facility, they would have to pay for space in a facility outside of the Department of Education.

A motion was made that CAMPA write a letter to the Chancellor of the DOE to request a space in a DOE building. If the DOE cannot find us space, the DOE will be responsible to pay our rent in a building outside of the DOE.

The vote was delayed until clarification could be made on the above information. A conference call was set for Tuesday, October 21, at 7 PM.

**Resolved:**

That CAMPA will not have Fifth grade. CAMPA will be committed to enrolling **125** students each year until we reach a total of **375** students.

**Committee Reports**

**Fiscal Report** – Larry Hughes, Treasurer, Reported

CAMPA has applied for a \$200,000 competitive facility grant. During the time that the proposal was being written, CAMPA was also finalizing the lease with Bethlehem Baptist Church.

**Terms of the Lease**

CAMPA will not pay rent for the first year because we will fix the first module. The money that is saved from not paying rent in year one will be used to fix the second module. In the second year, CAMPA will pay rent on the first module. While we are fixing the second module, we will not pay rent for the second module.

**Education Committee** – No report

**Task Force Reports**

**Recruitment** – Michele Weekes, Chair, Reported

CAMPA Board members participated in the District Middle Schools Fairs

District	Signatures Collected
19	53
18	85
23	49
32	55
16	30
17	51
<b>Total</b>	<b>324</b>

The summer recruitment handled by Waliek Crandall and Melinda Thomas gathered **251** signatures.

Next Steps:

- ✚ Send out letters/emails to the parents who signed our lists
- ✚ Visit school guidance counselors in District 19 to give out information about CAMPA
- ✚ Run ads in Our Time Press, local newspaper
- ✚ Go to 6<sup>th</sup> grade articulation meetings in various districts

**VOTED:**

To take out quarter page and half page ads in color for a total of four weeks in Our Time Press.

It was suggested that we advertise on WBLS radio and cablevision television.

It was also suggested that we ask applicants, how they heard about our school so we will know what recruitment strategies work best.

Social Media - Daryl Rock reported

The new website is not completed as yet. The site is up, but not ready to transfer over. Template is done.

**Facilities**

Waiting for the competitive grant to be approved.

Viola Abbott provided information about the services that the Charter School Center will offer for 2014-15...meeting space, use copier, marketing & communications, etc.

**Technology** – no report

**Personnel**

Waiting to receive facility grant before we speak to the prospective principal.

With no further business, the meeting ended at 11:30 AM.

Respectfully submitted,

Deborah I. Knight